

Item 4. AONB Partnership budgets update

1. Summary

This paper gives an update on AONB Partnership budgets for 2017-18 and beyond.

2. Background – notes on budget tables

- i. Rent for 2016-17 was billed in 2017-18 and needs to be paid from reserves. (2017-18 rent will almost certainly not be billed within this Financial Year, in which case the reserve would be added to by this amount for payment in 2018-19).
- ii. Nothing has yet been heard on the Business Rate Relief application. The rateable value has however been increased, but not in line with the other office units in the building, and we are appealing this. Unit 9 is not registered for rates and we have pointed this out, in order to avoid large backdated bills in future.
- iii. Telford & Wrekin Council's core contributions for the next three years have been paid up front, and these will be brought from reserves on an annual basis, in order to show in the budgets.
- iv. Income earning for 2017-18 is going well, and a small budget surplus is projected, after allowing for the European Charter for Sustainable Tourism fee (agenda item 5).
- v. Salary costs are reduced from 2016-17 through the Sustainable Tourism Officer choosing to reduce hours from full time to 3 days/week (from 1st June 2017).
- vi. A case is being made to HLF for us to recoup the costs of additional time put in by Nigel within 2016-17 to interpretation projects on the Landscape Partnership Scheme.
- vii. The Resilient Heritage project may require match funding if it does go ahead, but has been removed from the budgets at present.
- viii. The Upland Commons project third bid to HLF will be decided in September. Potential income from this has been removed from the budget projections for the time being.
- ix. For the final submission to Defra on the Conservation Board proposal, budgets for 2018-19 have been adjusted to show the organisation as still hosted by the Council, and from 2019-20 as independent.

3. RECOMMENDATION:

The Transition Board is recommended to comment on the budgets and accompanying notes.

This paper has been prepared by Phil Holden, AONB Partnership Manager. For further details contact 01743 254741/ phil.holden@shropshire.gov.uk.

Appendix 1 2016-20 AONB Partnership budgets

Shropshire Hills AONB Partnership Budget 2016-18

Expenditure	2016-17	2017-18	2017-18	2018-19	2019-20
	year end outturn	budget (as bid)	revised budget	outline budget	outline budget
Staff costs (inclusive of NI, pension, training, T&S)	£205,662	£204,940	£197,435	£194,866	£194,196
AONB Partnership Manager	£55,328	£55,703	£57,328	£57,299	£57,006
Natural Environment Officer	£37,880	£37,725	£39,138	£38,961	£38,851
Sustainable Tourism Officer	£37,723	£37,829	£25,692	£23,323	£23,483
Community & Landscape Officer	£37,610	£37,629	£39,076	£38,911	£38,706
Promotions Officer	£20,071	£20,348	£20,890	£20,834	£20,657
Administrator	£17,049	£15,705	£15,311	£15,538	£15,493
All posts by subjective	£205,662	£204,940	£197,435	£194,866	£194,196
Salary	£154,264	£154,716	£145,153	£144,750	£146,198
NI	£14,729	£14,772	£13,211	£13,011	£13,611
Superannuation	£20,825	£20,886	£21,199	£19,595	£19,792
Pension lump sum	£12,740	£12,620	£15,210	£15,210	?
Travel & Subsistence	£1,591	£996	£1,612	£1,250	£1,346
Training	£1,512	£950	£1,050	£1,050	£1,050
FRS17/ IAS pension costs					£12,200
Office costs	£21,487	£30,660	£46,855	£31,560	£36,672
Rent, electricity and broadband	£5,839	£10,100	£30,795	£15,950	£19,140
Rates	£4,425	£6,100	£6,100	£6,100	£6,100
Waste collection & cleaning materials	£814	£860	£860	£860	£1,032
Office equipment & maintenance	£1,401	£900	£900	£700	£840
Printing & stationery	£3,146	£2,000	£2,000	£1,750	£2,100
Postage & telecommunications	£1,339	£5,900	£1,400	£1,400	£1,700
Office vehicles	£4,212	£4,800	£4,800	£4,800	£5,760
OS licence fees (Clun walks book)	£310				
Support services	£31,290	£31,290	£31,290	£31,290	£17,500
IT					£5,000
Public liability insurance					£1,500
HR support					£3,000
Finance					£4,000
Payroll					£4,000
Promotional Activity	£2,850	£550	£650	£660	£660
Events publicity	£0	£0	£0	£0	£0
Website development	£182	£200	£200	£240	£240
Other promotion (in 16-17 Clun walks book for resale)	£2,650	£200	£200	£240	£240
Friends of the Shropshire Hills AONB	£0	£150	£150	£180	£180
Sustainable Business Network	£18		£100		
Partnership running costs	£5,827	£4,600	£6,712	£6,250	£6,300
AONB Partnership and sub-groups	£1,816	£1,700	£1,700	£1,200	£1,200
Subscriptions (NAAONB, Europarc Federation, etc)	£3,012	£2,900	£3,012	£3,050	£3,100
Development work (structure)	£749		£1,000	£1,000	£1,000
Development work (projects)	£250		£1,000	£1,000	£1,000
CORE TOTAL	£267,115	£272,040	£282,942	£264,626	£255,328
RIVERS					
Staff costs (inclusive of NI, pension, training, T&S)	£25,992	£24,333	£24,333	£20,803	
Office costs & management	£2,378	£2,226	£2,226	£2,226	
WREN Third party contribution					
WREN prep work, Management plans, contracted out					
WREN recruitment					
Habitat restoration	£54,316	£46,500	£46,500	£35,648	
Training & volunteer support		£490	£490	£490	
Survey & equipment	£391	£83	£83	£83	
Woodland creation (Woodland trust supported)	£7,844	£5,000	£5,000	£5,000	
Volunteer activity (in kind)	£14,209	£5,000	£5,000	£5,000	
Landowner contributions (in kind)	£17,048	£3,188	£3,188	£3,188	
Natural England match activity	£16,250	£16,250	£16,250	£16,250	
Environment Agency funded project	£13,515				
Total	£151,943	£103,070	£103,070	£88,688	
SHUTTLES					
Long Mynd & Stiperstones service operating costs	£20,580	£18,480	£18,480	£18,480	£18,480
		£400			
Leaflet for next season	£910	£981	£900	£900	£900
Miscellaneous running costs	£10		£100		£100
Extra promotion			£300	£300	£300
Management fee	£1,030		£981	£924	£924
Total	£22,530	£20,601	£20,761	£20,604	£20,704
CORE TOTAL	£441,588		£406,773	£373,918	£276,032

Expenditure	2016-17	2017-18	2017-18	2018-19	2019-20
	<i>year end outturn</i>	<i>budget (as bid)</i>	<i>revised budget</i>	<i>outline budget</i>	<i>outline budget</i>
CONSERVATION FUND					
Grants	£23,000		to come under new charity		
TOTAL	£23,000				
STIPERSTONES & CORNDON HILL COUNTRY LANDSCAPE PARTNERSHIP SCHEME					
Delivering conservation outcomes to natural heritage	£73,223	£115,657	£115,657		
Delivering conservation outcomes to built heritage	£76,374	£10,160	£10,160		
Delivering community participation outcomes	£24,476	£20,907	£20,907		
Volunteer time	£10,400				
Delivering access outcomes	£11,368	£29,494	£29,494		
Delivering learning outcomes	£82,541	£67,085	£67,085		
Delivering training & skills outcomes	£45,163	£63,680	£63,680		
Overheads: Staff team	£147,596	£167,300	£167,300		
Overheads: Professional fees					
Overheads: Scheme office	£6,280	£6,560	£6,560		
Other Scheme costs & overheads (project equipment)	£5,301	£11,367	£11,367		
Total	£482,724	£492,210	£492,210		
GRAND TOTAL	£947,312	£888,721	£898,983	£373,918	£276,032
MATCH REQUIRED & UNATTACHED INCOME					
	<i>2016-17 year end outturn</i>	<i>2017-18 budget (as bid)</i>	<i>2017-18 revised budget</i>	<i>2018-19 outline budget</i>	<i>2019-20 outline budget</i>
<u>Cash contributions needed</u>					
Earned income required into core	£37,175	£43,663	£49,795	£28,218	£31,432
Landscape Partnership Scheme contribution	£5,000	£5,000	£5,000		
Rivers match funding	£4,919	£4,666	£4,666	£5,724	
European Charter for Sustainable Tourism			£4,800		
Total	£47,094	£53,329	£64,261	£33,942	£31,432
RESERVE					
	<i>2016-17 Year end</i>				
Unattached reserve	£137,191				
Held forward for future commitments	£53,531				
TOTAL	£190,722				

Income	2016-17		2017-18		2018-19		2019-20	
	year end outturn	%	revised budget	%	outline budget	%	outline budget	%
Defra AONB Single Pot	£186,416	69.8%	£189,623	67.0%	£192,884	72.9%	£196,202	76.8%
Shropshire Council	£40,830		£40,830		£40,830		£25,000	
Telford & Wrekin Council	£2,694		£2,694		£2,694		£2,694	
Earned income required into core	£37,175		£49,795		£28,218		£31,432	
	£267,115		£282,942		£264,626		£255,328	
	0		0		0		0	
RIVERS								
WREN Biodiversity Action Fund	£58,469		£59,378		£48,526			
Woodland Trust	£19,562		£10,000		£10,000			
Volunteer activity (in kind)	£14,209		£5,000		£5,000			
Landowner contributions (in kind)	£17,048		£3,188		£3,188			
Natural England match activity (agri-environment)	£16,250		£16,250		£16,250			
AONB Partnership cash match funding	£4,919		£4,666		£5,724			
Severn Rivers Trust								
Environment Agency	£23,000							
Carried forward	-£8,514							
Brought forward			£4,588					
Balance of earned income								
Natural England	£7,000							
	£151,944		£103,070		£88,688			
	£0		£0		£0			
SHUTTLES								
Ticket Income	£2,795		£2,500		£2,500		£2,500	
Church Stretton Area Tourism Group			£500					
Concessionary fare compensation	£4,535		£4,300		£4,300		£4,300	
Shropshire Council contribution	£15,000		£7,500					
National Trust	£5,000		£5,000		£5,000		£5,000	
Natural England								
Businesses - advertising								
Brought forward	£14,941		£20,003		£19,642		£11,738	
Carried forward	-£20,003		-£19,642		-£11,738		-£3,734	
Passenger donations	£263		£600		£900		£900	
	£22,531		£20,761		£20,604		£20,704	
	£0		£0		£0		£0	
CORE TOTAL	£441,589		£406,773		£373,918		£276,032	
Total Defra grant & overall rate		0.0%	£189,623	46.6%	£192,884	51.6%	£196,202	71.1%
Total Defra grant to allocate			£189,623		£192,884		£196,202	

Income	2016-17		2017-18		2018-19		2019-20	
	year end outturn	%	revised budget	%	outline budget	%	outline budget	%
CONSERVATION FUND								
Millichope Foundation	£5,000		to come under new charity					
Friends of Shropshire Hills AONB	£2,440							
Jean Jackson Charitable Trust	£15,000							
Other donations	£300							
Brought forward	£260							
	£23,000							
STIPERSTONES & CORNDON HILL COUNTRY LANDSCAPE PARTNERSHIP SCHEME								
Heritage Lottery Fund	£260,151		£353,262					
Jean Jackson Trust	£38,000							
Historic England - Management Plans/grants match activity	£72,527		£6,630					
Shropshire Council /Natural England match activity								
Natural England - agri-environment schemes match activity								
Powys County Council	£5,000		£5,000					
Shropshire Wildlife Trust	£5,000		£5,000					
Shropshire Hills AONB Partnership	£5,000		£5,000					
Natural Resources Wales	£7,720		£5,038					
WREN	£34,650		£77,136					
Arts funding (to be secured)			£28,000					
Private contributions	£18,671		£7,144					
Volunteer time in kind	£10,400							
AONB Conservation Fund	£2,095							
Shropshire Ornithological Society								
Natural England								
Upper Onny Wildlife Group								
National Trust	£500							
Carried forward	£23,009							
	£482,724		£492,210					
GRAND TOTAL	£947,313		£898,983		£373,918		£276,032	
MATCH REQUIRED & UNATTACHED INCOME								
	2016-17		2017-18		2018-19		2019-20	
	year end outturn	%	outline budget	%	outline budget	%	outline budget	%
<u>Known sources of earned income</u>								
LEADER income for Mgt & Admin & rent costs	£3,443							
Sale of books	£1,276		£1,300		£1,200		£1,000	
Officer time on projects	£3,050		£8,000		£3,000		£3,000	
Promotions Officer work for LPS	£6,617		£6,406					
Sustainable Business Officer work for LPS	£4,051		£6,000					
Sustainable Business Network membership fees	£828		£400					
Shuttles Management fee	£1,030		£981		£924			
Meeting room hire	£98		£100		£100		£100	
SC contribution re LEADER income foregone	£20,200		£11,100		£11,100		£5,100	
Photocopier refund of incorrect charge	£6,446							
Rivers contribution to Admin & Management	£2,226		£2,226		£2,226			
Natural England for Fords survey (in Rivers above)								
Environment Agency earned income (in Rivers above)			£2,000					
Natural England for opportunity mapping (in Rivers above)			£2,600					
Telford & Wrekin Council paid in advance	£8,082							
Admin and grant work for Conservation Fund			£3,000		£3,500		£3,500	
Refund of accrual in error			£8,514					
Service charge closing credit from Old Post Office			£1,634					
Underpaid rent from reserve			£16,141					
<u>Possible sources of earned income</u>								
Upland Commons project								
Jean Jackson Trust								
Woodland Trust								
Other earned income/ savings target			£0		£11,892		£18,732	
Total	£57,346		£70,402		£33,942		£31,432	
Balance of earned income (- is credit)	-£10,252		-£6,141		£0		£0	